

Admissions

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Admissions

The Office of Admissions is the primary source of information about the University for prospective students. It provides college catalogs, brochures, and other printed materials regarding all phases of the institution and its policies and programs. In addition, the office arranges personal visits with admissions counselors or with University faculty to discuss programs in which a student is interested. For more information about admissions and financial aid or to arrange a campus visit, call 1-888-UMM-EDUC. Persons with disabilities seeking accommodation during the admissions process may contact the disability services coordinator in Room 362, Rodney A. Briggs Library, 320-589-6178.

Admission Requirements

Persons seeking admission to the University of Minnesota, Morris on the basis of a high school diploma or through transfer from another college should check the admission requirements detailed on the following pages.

Applicants may obtain an application form from their high school principal or counselor, or may submit an application online at www.morris.umn.edu/prospective with a \$25 nonrefundable fee. Each application submitted in hard copy must be accompanied by a nonrefundable fee of \$35, payable by check or money order to the University of Minnesota, Morris. (Please do not send cash through the mail.)

Freshman Admission

Because of the nature of the curriculum, the standards of academic performance required, and the need to maintain the small size of the college, a selective admission policy is necessary. UMM currently enrolls approximately 400 first-year students in its fall semester class, most of whom graduate in the top 25 percent of their high school class. The current student body represents 26 states and 15 foreign countries; large and small, public and private high schools; and a variety of social, economic, and cultural backgrounds. Success with high school preparatory courses, class rank, ACT or SAT test scores, educational objectives, extracurricular activities, and other relevant information are all taken into consideration in the admission decision. If a student did not complete high school, a GED (General Equivalency Diploma) may be accepted in lieu of high school transcripts.

Applications for first-year applicants are reviewed on a rolling basis beginning September 1. Priority deadline for admission and competitive scholarships is December 15. Complete applications, including the Supplement for Competitive Scholarships, must be postmarked by December 15. Applications submitted by the priority deadline will be considered for admission, UMM Competitive Academic Scholarships, and Automatic Academic Scholarships. The final deadline to apply is March 15. Applications received after December 15 will be considered for admission and Automatic Academic Scholarships.

All admitted applicants are required to confirm their acceptance with a \$125 nonrefundable confirmation fee due on or before the national candidate's reply date of May 1. The confirmation fee reserves space in the class, and the date of receipt of the student's confirmation fee gives priority consideration for housing assignments and course registration. Students are encouraged to send their confirmation fees as soon as possible.

High School Preparation

Successful applicants to UMM must complete the following courses in high school:

1. *Four years of English*, with emphasis on writing, including instruction in reading and speaking skills, and literary understanding and appreciation.
2. *Three years of mathematics*, including one year each of elementary algebra, geometry, and intermediate algebra. Students who plan to enter the natural sciences, health sciences, or quantitative social sciences should have additional preparation beyond intermediate algebra.
3. *Three years of science*, including one year each of biological and physical science.
4. *Three years of social studies*, including U.S. history.
5. *Two years of a single foreign language*. American Indian languages and American Sign Language may be used to fulfill this requirement. Applicants who are missing this requirement will not be denied admission if they are otherwise admissible.

Students are strongly urged to include visual arts, performing arts, and computer skills courses in their college preparation program.

Standardized Test Scores

Freshmen must submit scores from the American College Testing (ACT) Assessment Program or the College Board's SAT Reasoning Test. As a basis for admission, applicants' ACT/SAT scores should clearly indicate strength in their aptitude and preparation. Applicants should complete the ACT/SAT assessment during one of the national testing periods (preferably spring or summer of the applicant's junior year of high school or fall of their senior year of high school) and have their assessment report sent to UMM (ACT code 2155, SAT code 6890). In certain instances in which the ACT/SAT is not readily available, scores from the on-campus residual ACT can be used for UMM admission purposes only. Please contact the Office of Admissions to schedule a residual ACT exam.

Freshmen With PSEO Credits

Students who have acquired college credits from regionally accredited post secondary institutions through Minnesota's Post Secondary Enrollment Options Act (PSEO) must provide

the UMM Office of the Registrar with an official transcript of courses taken from a college or university during their junior and/or senior year in high school.

International Students

Citizens of other countries are encouraged to apply for admission to the University of Minnesota, Morris. They are evaluated on an individual basis, with consideration given to the academic record of each student in relation to the educational system of her or his native country. Applicants must show evidence of exceptional academic achievement and probability of success at Morris. The Test of English as a Foreign Language (TOEFL) is required of all students applying from outside the United States unless their native language is English. A minimum score of 550 paper, 213 computer, or 79 Internet-based is expected of Morris applicants. The TOEFL is offered worldwide at selected locations. Please see www.toefl.org for more information. UMM will also accept the International English Language Testing System (IELTS) or the SAT with a minimum IELTS score of 6.0 in place of the TOEFL and at least a 530 total on the SAT. Visit www.ielts.org for more information.

Students not holding U.S. citizenship and entering this country on a student visa are assessed the standard tuition rate, which is equal to that of resident tuition.

Transfer Student Admission

Students who have completed coursework at another accredited institution of higher education may transfer to the University of Minnesota, Morris. Based on the types of courses completed and the student's performance in that coursework, students can receive advanced standing and credit toward their bachelor of arts degree requirements at UMM. Because of this extra stage in the admission process, students are asked to contact the admissions office immediately to start the conversations about the admissions process and the transfer of course credit.

As a preliminary guide to prospective transfer students, Minnesota's public colleges and universities offer course transferability information. Visit their Web site at www.minnesotacas.org to check into course transferability information and established transfer agreements.

Preparing for Transfer to UMM

Students currently enrolled in another college or university should

- discuss transfer plans with a UMM admissions counselor, at 320-589-6035 or 1-888-UMM-EDUC.
- call or visit UMM. Students should request the following materials:
 - information on financial aid (how to apply and by what date).
 - information on UMM admission criteria and materials required for admission (e.g., transcripts, test scores). Note that elementary education and secondary education programs require special admission in addition to general UMM admission. In these instances, admission to UMM does not guarantee admission to the program. These special admission requirements

are listed under the respective majors in the Academic Division Structure and Program and Course Descriptions sections in this catalog.

- make an appointment—after reviewing the above materials—to talk with the transfer coordinator. Be sure to ask about course transfer and degree requirements.

Applying for Transfer Admission to UMM

Applications submitted to UMM are reviewed on a rolling basis beginning September 1. The deadline for spring admission is November 1; the deadline for fall admission is May 1. Applicants may obtain a paper application from UMM or may apply online at www.morris.umn.edu/prospective. Each application submitted must be accompanied by a nonrefundable fee of \$35 payable by check or money order to the University of Minnesota, Morris (please do not send cash through the mail). Online applicants must submit a nonrefundable fee of \$25. A \$125 confirmation fee is due within 30 days after notification of admission.

Applicants must submit the following:

- a completed application for admission.
- official transcripts from every previous institution attended, whether courses were completed satisfactorily or not.

Students with less than one year of college must include high school transcripts and ACT/SAT scores. In general, transfer students with credits from an accredited college or university who have maintained at least a C+ average (2.50 cumulative GPA) in all credits attempted are considered for admission.

After a student has applied for admission, her or his transcript is evaluated. An Academic Progress Audit System (APAS) report showing how the courses meet specific degree requirements will be sent to the student as soon as transcripts from previously attended colleges are processed. If the student has questions about the evaluation, the student may contact the transfer specialist. If not satisfied, the student can appeal. See “Rights as a Transfer Student” below.

Understanding How Transfer of Credit Works

- Credits and grades are assigned by the previous (source) college. UMM, as the target college, decides which credits transfer.
- UMM accepts transfer coursework:
 - from institutions that are regionally accredited
 - from institutions that provide courses that are intended for transfer to baccalaureate programs
 - that is comparable in nature, content, and level to courses offered by UMM
 - that is applicable to the bachelor of arts degree: “like” transfers to “like”
- with the grade of D or above, subject to the restrictions of UMM's degree requirements (see Grading Policy in the College Regulations section of this catalog)
- In addition to coursework from the traditional liberal arts disciplines, UMM may accept courses in teaching licensure that compare to UMM education courses.
- UMM does not accept transfer coursework from proprietary technical colleges, business colleges, and similar postsecondary schools. However, credit for knowledge acquired in liberal arts coursework from these programs may be obtained by special examination.

- Courses that are technical or applied do not transfer to UMM.
- The University of Minnesota transcript lists the name of each source college with the number of credits accepted from each. Grades earned in transfer courses do not count toward the GPA on the University of Minnesota transcript or toward GPA-based degree honors.
- Transfer course titles appear on Academic Progress Audit System (APAS) reports. Transfer courses may qualify to fulfill general education requirements, major/minor requirements, and teaching licensure requirements.
- Religious studies from regionally accredited colleges go through the normal transfer review. Religious studies from colleges that do not have regional accreditation go through a special review committee.
- In lieu of regional accreditation, evidence must be provided that instruction is collegiate level and appropriate for UMM's liberal arts mission before credit is awarded.

Rights as a Transfer Student

A transfer student is entitled to

- a fair credit review and an explanation of why credits were or were not accepted; and
- a formal appeals process. Appeals steps are:
 1. the transfer student provides supplemental information to the Office of the Registrar—a syllabus, course description, or reading list;
 2. the Office of the Registrar may ask the destination department(s) to review supplemental materials;
 3. the student receives an updated APAS showing the outcome of the appeal; and
 4. the student, if dissatisfied with the outcome, can make a further appeal to the Scholastic Committee.

Understanding Degree Requirements for Transfer Students

- Not everything that transfers will help the student graduate. UMM's bachelor of arts degree program requires coursework in several categories: general education, major/minor courses with their prerequisites, and electives. The key question in determining whether transfer courses will fulfill UMM requirements is, "Will the student's credits fulfill requirements of the degree or program chosen?"
- The Minnesota Transfer Curriculum (MNTC) is an agreement for transferring general education requirements as a package from colleges within Minnesota State Colleges and Universities (MNSCU). MNTC will be honored for students who have fully completed that curriculum before transfer to UMM. The remaining UMM degree requirements are:
 - foreign language study, one year at the college level;
 - a total of 60 general education credits outside the discipline of the major;
 - a major or area of concentration;
 - 30 credits in residence; 15 of the last 30 credits must be from UMM;
 - 2.00 cumulative U of M GPA;
 - 120 credits (minimum) for the degree.
- Application of courses to UMM general education requirements for students who are transferring to UMM from within MNSCU but who have not completed the MNTC will be done on a course-by-course basis. Designation of courses from the source college's version of the MNTC can be used as a general guide.

- If the student changes the career goal or major, it might not be possible to complete all degree requirements within the 120 minimum total credits required for graduation.

Adding Programs After Earning a Degree from Another Institution

Students transferring to UMM after earning a degree from another college should note:

Teaching licensure

- Students must be admitted to both UMM and the education program.
- Students may earn a bachelor of arts degree that would be recorded on the University of Minnesota official academic transcript.
- Students may elect a "teaching licensure only" option without a degree notation on the official transcript.

Completing or adding a major

- Students must meet all bachelor of arts degree requirements at UMM; a major is one component of the degree.
- Catalogs are in effect at UMM for nine years from the first semester covered by the catalog.
- Students may use catalog requirements in effect at the time they enter UMM and later, but not catalogs in effect before their entrance date.
- The major, one of the components of the degree, is recorded with the UMM degree information on the official transcript.

Completing or adding a minor

- Students meet all bachelor of arts degree requirements at UMM; a minor is an optional component of the degree.
- All of the items listed under Adding a Major at UMM (see the previous section) also apply to adding a UMM minor to a degree earned at another college or university.

Transfer Within the University of Minnesota

A student who wishes to change from one college, school, or campus of the University of Minnesota to UMM must meet the UMM requirements for admission.

- Transfer applicants from other colleges within the University to UMM who have maintained at least a 2.50 GPA are considered for admission.
- Students with less than a year of college must meet the admission requirements for freshmen and should have at least a 2.50 GPA in their college coursework.
- Application for transfer within the University of Minnesota should be made at the Office of the Registrar on the campus where the student is currently enrolled or was last registered. The *Application for Undergraduate Change of College*, available at www.morris.umn.edu/prospective/applynow/transferothruofm.html, serves as the application for admission.
- Students should apply as early as possible before their expected date of transfer.
- To receive a bachelor of arts degree, transfer students must also meet all UMM degree requirements.

Deferred Admission

Students choosing to delay their matriculation into UMM after being admitted may defer their admission. To seek deferred admission, students first complete all admissions procedures. Once admitted, they request deferred status; after deferment has been granted, the \$125 nonrefundable confirmation fee will reserve space for up to one year.

Nonresidents and Reciprocity

Under reciprocity agreements, residents of North Dakota, South Dakota, Wisconsin, and Manitoba who attend UMM may pay a specially designated tuition rate. To obtain current figures and necessary forms, contact the student's home state higher education services office, the UMM Office of Admissions, or the appropriate office listed below:

North Dakota residents—Reciprocity Program, North Dakota Board of Higher Education, 10th Floor, State Capitol Building, Bismarck, ND 58501

South Dakota residents—Reciprocity Program, South Dakota Board of Regents, Box 41, Brookings, SD 57007

Wisconsin residents—Reciprocity Program, Wisconsin Higher Educational Aids Board, 137 East Wilson Street, Madison, WI 53707

Manitoba residents—Office of Admissions, University of Minnesota, Morris, 600 East 4th Street, Morris, MN 56267

As part of its efforts to make a high quality UMM education available to students from across the country and around the world, the University of Minnesota, Morris does not charge nonresident tuition.

Multi-Institutional Student

A consortium agreement among the University of Minnesota campuses allows students planning to earn their degree at their home campus to enroll in courses offered by another University of Minnesota campus. This arrangement is available for only one term per academic year. Application forms for attending another campus are available in the Office of the Registrar and on its Web site, www.morris.umn.edu/services/registrar. Applications for financial aid and enrollment are processed through the home campus. Students are charged separate tuition rates and fees for classes taken on different campuses.

Special Admissions Status

Returning UMM Students

UMM students who do not register for two consecutive semesters (excluding summer), must apply for readmission through the Office of Admissions. Former Morris students are considered for readmission on the basis of their past performance as space is available. Former Morris students who interrupted their enrollment to transfer to another college, must submit official transcripts from that institution with their application for readmission.

Non-Degree Students

Non-degree student enrollment is reserved for students, whether part- or full-time, who are not degree-seeking candidates, and who have access to courses if space is available. Non-degree student status is reserved for six categories: 1) adults taking courses of special interest; 2) students with probationary admission status who will later become regular degree candidates; 3) UMM faculty and staff; 4) PSEO students taking courses for enrichment; 5) PSEO students carrying a part- or full-time Morris freshman course load on campus; and 6) students from other colleges or universities enrolled for a single term in the Global Student Teaching or English Language Teaching Assistant Program. PSEO high school students interested in on-campus attendance should contact the Office of Admissions directly for applications materials. All others should contact the Advising Office (328 Briggs Library; 320-589-6178).

Senior Citizens

Minnesota residents age 62 years or older may be admitted to UMM classes at a minimal cost when space is available after tuition-paying students have been accommodated. Persons wishing to take a course without credit pay only materials or other special fees. Those seeking credit for a course pay \$10 per credit as well as materials or other special fees. Further information is available from the Office of the Registrar.