

Policies

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Equal Opportunity—The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.

Inquiries regarding compliance may be directed to the Director, Office of Equal Opportunity and Affirmative Action, University of Minnesota, 419 Morrill Hall, 100 Church Street S.E., Minneapolis, MN 55455, 612-624-9547, eoaa@umn.edu. Web site: www.eoaffact.umn.edu.

This publication/material is available in alternative formats upon request. Contact the Office of the Registrar, 170 Owen Hall (218-281-8547).

To request disability accommodations, contact Laurie Wilson, Office for Students With Disabilities (218-281-8565).

Access to Student Educational Records—In accordance with regents policy on access to student records, information about a student generally may not be released to a third party without the student's permission. (Exceptions under the law include state and federal educational and financial aid institutions.)

Some student information—name, address, electronic (e-mail) address, telephone number, dates of enrollment and enrollment status (full

time, part time, not enrolled, withdrawn, and date of withdrawal), college and class, major, adviser, academic awards and honors received, and degrees earned—is considered public or directory information. Students may prevent the release of public information. To do so, they must notify the records office on their campus.

Students have the right to review their educational records and to challenge the contents of those records. The regents policy is available for review on the Web at http://onestop.umn.edu/onestop/Grades_Transcripts/RecordsPolicy.html, at 200 Fraser Hall, Minneapolis, and at records offices on other campuses of the University. Questions may be directed to One Stop Student Services Center, 200 Fraser Hall (612-624-1111).

Students are responsible for updating their personal information, which can be done online through the "Personal Information" link at <http://onestop.umn.edu/onestop>.

Immunization—Students born after 1956 who take more than one University class are required under Minnesota law to submit an *Immunization Record*. This form, which is sent along with the official University admission letter, must be filled out and returned to UMC Student Health Service within 45 days after the beginning of the first term of enrollment in order for students to continue registering for classes at the University. Complete instructions accompany the form.

Extracurricular Events—No extracurricular events requiring student participation may be scheduled from the beginning of study day to the end of finals week. Exceptions to this policy may be granted by the Senate Committee on Educational Policy. The Senate advises all faculty that any exemption granted pursuant to this policy shall be honored and that students who are unable to complete course requirements during finals week shall be provided an alternative and timely opportunity to do so.

Student Right-to-Know Act—Students may receive, on request, information about campus security and graduation and retention rates at UMC. This information is available from the Office of Admissions, 170 Owen Annex.

Smoke-Free Campus Policy—Smoking is prohibited in all UMC facilities except for designated private residence hall rooms. Smoking is permitted outdoors but not within 25 feet of any building entrance. Smokers who choose to smoke outside are asked to properly dispose of smoking materials.

E-mail: The University's Official Means of Communication—University assigned student e-mail accounts shall be the University's official means of communication with all students. Students are responsible for all information sent to them via the University assigned e-mail account. If a student chooses to forward the University e-mail account, they are still responsible for all the information, including attachments, that are sent to the University e-mail account.

